Raccoon Creek Water Trails Association
Waterloo Education Center
Minutes
09.13.07

1. **Treasurer’s Report** - $462.46

2. **Membership Database and Process**
   - Create list of who's donating, how much, date they gave, and contact email and address.

3. **Memorandum Of Understanding between Raccoon Creek Partnership (RCP) and Raccoon Creek Water Trails Association**
   - Sarah shared the draft created with input by Ben McCament and Molly Gurien.
   - Gene Mapes asked if RCP meetings are open as she'd like to attend.
   - The MOU requested RCWTA representation at RCP Annual Meetings and all were in favor.
   - Discussion occurred about a representative of the Water Trails serving as a liaison to the RCP.
   - **FISCAL language in the MOU:**
     - MOU states that RCP will receive 10% of total RCWTA income.
     - These funds will be used by RCP for generally accounting and reporting processes to initiate and maintain 501(c)3 status.
     - Will the RCP supply insurance of equipment (canoes) to RCWTA.
     - Add language to the effect of "In the event of incorporation RCWTA would like to be separated from this MOU".
     - What to do in the event of a grant which does not permit indirect administrative?
     - MOU language indicates that RCWTA can spend $200 without RCP approval. Is this per purchase or per date?
   - **INSURANCE:**
     - The RCP will take out the insurance but we will pay for it?
     - Does RCWTA need insurance per event?
     - What is the status of liability issues if there is no charge for public events?
     - Is it worth the cost to insure the canoes? What's the deductible for a canoe?
     - Can the RCP add riders to its Waterloo Building insurance policy?
     - Theft, damage, bodily harm.
     - RCWTA to investigate insurance with a state agency, possibly ODNR.
     - RCWTA will insure that safety waivers are used and will indicate that people are using the canoes at their own risks.
     - What does the state of Ohio require?
4. QUESTIONS FOR RCP
   • What is the cost of 2 additional insurance riders:
     o Bodily harm
     o Theft or property damage
   • In their opinion do we need liability insurance if we're only lending boats and getting waivers? It is RCP's due diligence to secure this information.
   • Suzanne to research liability language from statute.
   • What does 10% charge cover?

5. Canoe Acquisitions
   • MOU exists between Vinton Co and RCWTA.
   • Vinton doesn't want to release boats until there's a destination.
   • Lock on hitch exists but we'll need cables also.
   • Enclose boats, build a storage area, do we need a permit?
   • Can we leave them where they are and use them whenever we want to?
   • Sojourners for storage?
   • Inside the building at Waterloo?
   • Re-Use industries?
   • Stored on someone's personal property.
   • Ask the Amesville folks to store boats, the Fields.
   • Talk to Sojourners about building a fence at Waterloo? Thompson might put some donated lumber… Sojourners may design and provide labor.
   • Registration of boats, $15 per boat X 9 and registration of trailer based on weight? Guestimate was $35.

6. Float Trip Safety Plan
   • Suzanne presented her draft.
   • Needs: first aid kit, dry bag, pencil paper, Suzanne to make a list, ask Health Department to supply a safety kit.
   • Re-organization of canoe floats. Molly suggested identified leaders positioned strategically with whistles, etc.
   • Do we need more than one 1st aid kit and it should come down the river last?
   • Safety patrol follows floats at the end of the float line.
   • Suzanne to email liability issue Statute to Glenn and Molly.
   • Dry bag. Molly will try getting a dry bag donated from Wild Mercantile. Suzanne will try to get a First aid kit donated (Wal-Mart).
   • Molly may donate a dry bag that we can indicate is first aid with paint or marker.

7. Hocking College National Timber & Outdoor Show
   • 6th and 7th of October, we need volunteers.
   • Can people bring their own boats?
   • Hocking Float needs as many bodies as possible to help get people into canoes.
8. **Upcoming Floats**
   - ROAR float on Lake Hope on October 27th.
   - Moonville will have some activities and wants bikes and water crafts.

9. **T-Shirts**
   - Logo—will have RCWTA full name.
   - Costs: $10 to set up printing, 12 shirts $9 each, 36 shirts $8 each. We'll charge $15,
   - Color of shirt: orange and blue
   - Molly to investigate with printers and move forward.

10. **Annual Elections**
    - Nominations/volunteers for the following offices: chair, vice chair, secretary, treasurer.
    - Chair: Molly nominated
    - Vice chair:
    - Secretary:
    - Treasurer: Glenn nominated
    - Please send nominations to Sarah Watling at sarah.watling@gmail.com

11. **Newsletter**
    - Suzanne to talk to Leah about recovering text authored by Hocking College class.

12. **Inventory Committee Report**
    - Ben has prepared an inventory spreadsheet, see attached.
    - Ben is preparing a map.

13. **Next Meeting**
    - **Thursday, October 18th at 6:30 p.m. at Waterloo Research Building.**