

Raccoon Creek Water Trails Association
Waterloo Education Center
Minutes
09.13.07

1. **Treasurer's Report**-\$462.46
2. **Membership Database and Process**
 - Create list of who's donating, how much, date they gave, and contact email and address.
3. **Memorandum Of Understanding between Raccoon Creek Partnership (RCP) and Raccoon Creek Water Trails Association**
 - Sarah shared the draft created with input by Ben McCament and Molly Gurien.
 - Gene Mapes asked if RCP meetings are open as she'd like to attend.
 - The MOU requested RCWTA representation at RCP Annual Meetings and all were in favor.
 - Discussion occurred about a representative of the Water Trails serving as a liaison to the RCP.
 - FISCAL language in the MOU:
 - MOU states that RCP will receive 10% of total RCWTA income.
 - These funds will be used by RCP for generally accounting and reporting processes to initiate and maintain 501(c)3 status.
 - Will the RCP supply insurance of equipment (canoes) to RCWTA.
 - Add language to the effect of "In the event of incorporation RCWTA would like to be separated from this MOU".
 - What to do in the event of a grant which does not permit indirect administrative?
 - MOU language indicates that RCWTA can spend \$200 without RCP approval. Is this per purchase or per date?
 - INSURANCE:
 - The RCP will take out the insurance but we will pay for it?
 - Does RCWTA need insurance per event?
 - What is the status of liability issues if there is no charge for public events?
 - Is it worth the cost to insure the canoes? What's the deductible for a canoe?
 - Can the RCP add riders to its Waterloo Building insurance policy?
 - Theft, damage, bodily harm.
 - RCWTA to investigate insurance with a state agency, possibly ODNR.
 - RCWTA will insure that safety waivers are used and will indicate that people are using the canoes at their own risks.
 - What does the state of Ohio require?

4. QUESTIONS FOR RCP

- What is the cost of 2 additional insurance riders:
 - Bodily harm
 - Theft or property damage
- In their opinion do we need liability insurance if we're only loaning boats and getting waivers? It is RCP's due diligence to secure this information.
- Suzanne to research liability language from statute.
- What does 10% charge cover?

5. Canoe Acquisitions

- MOU exists between Vinton Co and RCWTA.
- Vinton doesn't want to release boats until there's a destination.
- Lock on hitch exists but we'll need cables also.
- Enclose boats, build a storage area, do we need a permit?
- Can we leave them where they are and use them whenever we want to?
- Sojourners for storage?
- Inside the building at Waterloo?
- Re-Use industries?
- Stored on someone's personal property.
- Ask the Amesville folks to store boats, the Fields.
- Talk to Sojourners about building a fence at Waterloo? Thompson might put some donated lumber... Sojourners may design and provide labor.
- Registration of boats, \$15 per boat X 9 and registration of trailer based on weight? Guestimate was \$35.

6. Float Trip Safety Plan

- Suzanne presented her draft.
- Needs: first aid kit, dry bag, pencil paper, Suzanne to make a list, ask Health Department to supply a safety kit.
- Re-organization of canoe floats. Molly suggested identified leaders positioned strategically with whistles, etc.
- Do we need more than one 1st aid kit and it should come down the river last?
- Safety patrol follows floats at the end of the float line.
- Suzanne to email liability issue Statute to Glenn and Molly.
- Dry bag. Molly will try getting a dry bag donated from Wild Mercantile. Suzanne will try to get a First aid kit donated (Wal-Mart).
- Molly may donate a dry bag that we can indicate is first aid with paint or marker.

7. Hocking College National Timber & Outdoor Show

- 6th and 7th of October, we need volunteers.
- Can people bring their own boats?
- Hocking Float needs as many bodies as possible to help get people into canoes.

8. Upcoming Floats

- ROAR float on Lake Hope on October 27th.
- Moonville will have some activities and wants bikes and water crafts.

9. T-Shirts

- Logo-will have RCWTA full name.
- Costs: \$10 to set up printing, 12 shirts \$9 each, 36 shirts \$8 each. We'll charge \$15,
- Color of shirt: orange and blue
- Molly to investigate with printers and move forward.

10. Annual Elections

- Nominations/volunteers for the following offices: chair, vice chair, secretary, treasurer.
- Chair: Molly nominated
- Vice chair:
- Secretary:
- Treasurer: Glenn nominated
- Please send nominations to Sarah Watling at sarah.watling@gmail.com

11. Newsletter

- Suzanne to talk to Leah about recovering text authored by Hocking College class.

12. Inventory Committee Report

- Ben has prepared an inventory spreadsheet, see attached.
- Ben is preparing a map.

13. Next Meeting

Thursday, October 18th at 6:30 p.m. at Waterloo Research Building.